

Osteology Foundation Grant Application Guidelines 2009

Introduction

The Osteology Foundation aims to support scientific research and education projects. Clinically relevant topics shall be addressed and the results published in international, peer-reviewed journals.

In order to actively promote clinical and laboratory research the Osteology Foundation awards grants to selected researchers **twice a year**:

- **“Summer deadline”** **June 15th**
- **“Winter deadline”** **December 1st**

These grants are intended for research proposals submitted by young researchers and clinicians who wish to address relevant aspects in the field of hard and soft tissue regeneration in oral and maxillofacial surgery.

In general, grants will be limited to CHF 50,000 (CHF = Swiss Francs) per project per year, with a maximum duration of two years. Annual reports are requested and are prerequisite for continuing payments in the case of studies exceeding one year of duration.

In case of clinical studies or research on living animals, the Osteology Foundation requests the submission of the ethical approval or the responsible authority approval for animal studies prior to the first payment.

The Osteology Foundation ensures strict confidentiality of all applications and applying research teams, all results, as well as of the review process among the reviewers and the Osteology Foundation.

Application and Review Process

The application process is divided in two steps. At first short abstracts applications have to be submitted by the researchers before **June 15th**, **or December 1st** using the abstract application form available online. The abstract applications are reviewed by the members of the Scientific Committee and based on the pre-evaluation result the best projects proposals are selected. The respective researchers are invited before **September 15th** **or March 15th (of the following year)** to submit the detailed applications to the Osteology Foundation before **November 1st** **or May 15th (of the following year)** in order to be reviewed before **January** or **June** of the following year.

The members of the Scientific Committee will thoroughly review the study proposals, and during their **January (“Summer deadline”) meeting** **or June (“Winter deadline”) meeting**, they will discuss the evaluation results and decide about the rejection or acceptance of the projects as well as about the amount of grant to be awarded.

After the meeting and before **February 15th** or **July 15th** the respective applicants will be informed about the decision of the Science Committee (please have also a look at the figure below explaining the two granting time lines). Please note that as a matter of policy the Osteology Foundation does not provide any reason for the positive or negative decision.



Reviewing Committee

The applications are reviewed by the Committee Science. The names of the members are published on the Osteology Foundation website (www.osteology.org).

Reviewing Criteria

All applications for an Osteology Research Grant will be evaluated with respect to their:

- **Clinical Relevance**
- **Originality of Hypothesis**
- **Methodology**
- **Facilities and Qualification of the Research Team**

Instructions for Filling of the Abstract Application Form

For objective evaluation of the applications it is important to get precise and complete information regarding the proposed study project. For that reason we ask you to fill in the online Abstract Application Form on the Osteology Foundation homepage (Granting) as accurately and completely as possible. Please note that in order to ensure comparable format of all applications the space for entering the project information is limited and the text formatting should not be changed. Only applications in English can be accepted.

1. General Information

Type: Please indicate the type of your study and whether it includes animals (preclinical) or patients (clinical) or whether it consists of in-vitro experiments.

Title: Please limit the title of your study to less than 250 characters.

Start: Estimated start of practical work (month, year)

Duration: Expected duration of complete project (maximum 24 months)

Requested Funding: Estimated amount of funding needed for conduction of the project. A detailed budget will be requested with the complete application. Please note that the Osteology Research Grant **does not cover salaries for academic personal nor travel expenses**. Exceptions can be made for external, directly project-related personnel costs (e.g. statistician, histologist) and project related travel costs (e.g. meeting with collaboration partners or meeting with external histologist).

2. Applicant Information

Main applicant: Please indicate the name, academic title, institutional position and full address of the applicant.

Co-applicants: If other applicants are involved please only provide their academic title, family name and first name.

3. Study Background / Introduction

State the broader set of problems that led to the study, including a concise review of only the relevant literature. List the questions addressed, and explain the rationales for asking these questions and why these questions are timely. (maximum 1500 characters)

4. Hypothesis

State and explain your hypothesis. Clear hypothesis testing is a prerequisite for successful application. (maximum 1000 characters)

5. Clinical Relevance

Explain concisely the clinical relevance of the research project for oral and maxillofacial surgery. Relate the expected outcome of the study to broad long term objectives. The study should have a possible impact on current or future surgical concepts or regenerative techniques. (maximum 1000 characters)

6. Materials & Methods

Describe the research design, the experiments to be conducted and the materials to be used. If applicable describe the new methodologies to be used and compare it to alternative procedures. (maximum 1500 characters)

7. Facilities & Expertise

Explain the experience of your research team in the research field described in this application. State which parts of the projects will be conducted by your own research group and which parts will be done in collaboration with other groups. If special equipment will be used in the context of the study, note whether it is available to your group or who is going to provide it. (maximum 1500 characters)

8. Statement

Please carefully read your given information and double-check it for content, Osteology purpose and ethical principles. Please note that it is not accepted to apply in the name of a third person and that subsequent complete applications have to be signed by the author of the abstract application. By adding the date and your name you accept the Osteology regulations regarding the abstract evaluation and funding of research

Submission of Abstract Application Form

Please use the online Abstract Application Form on the Osteology Foundation homepage www.osteology.com and submit until **June 15th** or **December 1st** (deadlines of summer and winter grant application) at the latest.

E-mail: kristian.tersar@osteology.org

Mail: Osteology Foundation
Landenbergstrasse 35
CH-6002 Lucerne

Further information concerning the application process can be obtained from:
Dr. Kristian Tersar (+41 41 36 84 445)