



The Osteology Foundation is a global organisation that supports science and education in the field of oral tissue regeneration. The objective is to develop and share knowledge and understanding, leading to evidence-based clinical practice for the improvement of patient care. For our office in Root, Lucerne, we are looking for an enthusiastic and engaged person to support our team as

## EDUCATION MANAGER

### YOUR TASKS

- Development of programmes in close collaboration with international opinion leaders and experts for the Foundation's education activities (e.g. national and international symposia, hands-on courses, national and international online education formats).
- Support of communication & marketing activities in terms of scientific writing and professional content (e.g. congress reports, educational content).
- Project management, incl. project team lead, organisation, budget preparation and controlling, reporting to the Foundation Board, strategic planning, stakeholder management.
- Close collaboration with other team members regarding event organisation, online education formats, marketing and promotion.
- Contribution to the further strategic development of the Foundation's education activities.
- Contribution to the development of our online platform and the establishment of a learning management system.

### YOUR QUALIFICATIONS

- Natural science or medical / dental degree and at least 2 years of professional experience in medical device / oral tissue regeneration industry or related organisations.
- Other educational background possible (e.g. marketing, sales, etc.) in combination with extensive professional experience (>5 years) in medical device / oral tissue regeneration industry or related organisations.
- Understanding of Continuing Professional Development and Continuing Medical Education principles and formats.
- Proficiency in English (min. C1) and preferably also German; any other language is a plus.
- International mindset; willingness to work in a diverse and multicultural environment.
- Experience in the management of complex projects, across teams and countries.
- Superior verbal and written communication skills.
- Affinity to digital technologies and online education principles.
- Excellent interpersonal and networking skills.
- Creativity, team spirit, open and flexible mindset, and a high level of quality awareness.
- Willingness to travel internationally.

You can look forward to a highly motivated, established team and a modern, dynamic work environment with international flair. We look forward to receiving your completed electronic application at: [recruiting@geistlich.ch](mailto:recruiting@geistlich.ch)

If you have any questions about the position, please contact:  
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